

Attachment F

**Denali Commission Quarterly
Project Narrative and Funds Disbursement Request**Project Name: Renovation and Equipment PurchaseAgency: Women in Safe Homes Reporting Period: 6/30/06 to 9/30/06Grant #: 06-CIP-21 Amount of Funds Requested \$ \$21,295.15

1. What is the status of the project; include portions completed?

To date we have purchased and received delivery of 24 dining chairs, 20 office visitor chairs and 16 multi-line telephones.

The old fuel tank has been removed and the new tank has been installed and is operational.

The plumbing repairs to the lobby handicap accessible bathroom have been fully completed. Repairs included lifting the existing toilet and floor to access rotting and leaking pipe joints underneath. Repairs were far less than anticipated. Once the repairs were complete, the construction contractor replaced the flooring and the toilet was reset.

The fencing company came and cleared the fence area, removing vegetation and old chain link fencing/posts, in preparation of installing the new vinyl fence. The project was started when materials arrived late September, however, have again been put on hold after discovering that a different size of fence post must be used for $\frac{3}{4}$ of the project. The materials have been ordered and should arrive 10/31/06. The company advises the project should be completed by 11/10/06.

Material for construction of new shelving and cabinets in the Children's Program arrived in late September. The majority of the project was completed with exception of missing materials. The contractor did not receive locks or hardware for cabinets, some siding and extra shelving material to complete the media center component. They are hoping to have the project completed by 11/15/06.

2. Is the project on schedule; if not, how will this be dealt with?

As described above, two of the projects are not completed. There is no recourse other than to await the arrival of materials that are needed. Both contractors have acted immediately with regard to their work, when materials were available.

Attachment F

3. Is the project on budget; if not, how will this be dealt with?

The project has had cost over and under runs, but with the additional funding added from carry-over dollars with Denali Commission, we should be able to cover all expenses. Unless some undetermined factor happens, both contractors have advised they will stay within the costs quoted, this would include the revised bid for the shelving.

4. Other comments/problems and solutions:

Much of the concerns through this project relate to the long waiting period before grant dollars were awarded. The agency had to address large increased cost in materials.

Attachment G

**Denali Commission
Quarterly Project Financial Report****Project Name:** _____ Renovation and Equipment Purchase _____

Agency: _Women in safe Homes_____ Reporting Period: _____6/30/06 to 9/30/06

Grant #: __06-CIP-21_____

Please include the following information:*(Use additional pages as necessary)*Budget Information:

1. The total project budget—Denali Commission and other funds combined

\$39,198.15

2. The total project expenditures as of the end of the most recent quarter

\$19,341.56

3. The total amount of Denali Commission funds committed to the project

\$21,295.15

4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period

\$19,341.56

5. The percentage of expenditures to the total budget

49%

6. Project Performance Analysis (use PPA form on page2 of 641)

Project Schedule:

Attachment G

Show the project schedule with milestone dates for design and construction.

Form 641A

Attachment G

**Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form**

Project Name: Renovation and Equipment PurchaseAgency: Women in Safe Homes Reporting Period: 6/30/06 to 9/30/06Grant #: 06-CIP-21**NOTE: Include Denali Commission Grant Funds Only on this form.**

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Deluxe Sled base Reception Chairs & Round Back dining Chairs	\$5,896	\$4,528.80	7/14/06	Received Shipment
Vinyl Fence & Installation	\$7,555	\$3,777.50	11/10/06	Perimeter cleared of bushes and old chain link fencing and posts. One segment of Vinyl fence installed.
Plumbing Repair	\$4,358	\$2,915.26	8/16/06	Completed
16-Multiline Telephones	\$3,200	\$3,120	6/30/06	Received Shipment
Fuel Tank Removal/Replacement	\$10,158	\$10,158	8/25/06	Tank Replaced
Shelving and cabinets for Children's Program	\$4,639	\$5,000	Hope to have completed by 11/15/06. Awaiting missing materials.	Cabinets and Shelving Installed. Media Center not yet completed along with install of locks and siding.

Attachment G

Totals:	\$35,806	\$19,341.56	

Signature: _____

Date: _____

Dragon London, Executive Director

Print Name and Title:

Form 641B